



FOREIGN AFFAIRS MANUAL

VOLUME 7 – Consular Affairs

Change Transmittal: CON-460

Date: June 3, 2013

7 FAM 010 INTRODUCTION

Changes

1. Summary:

This CT updates 7 FAM 010 by adding section 017. This new FAM section incorporates concepts that appeared in a series of ALDAC cables in the 1990s highlighting the fact that posts should not prepare letters of introduction or make guarantees or assurances on behalf of private U.S. citizens without obtaining express approval of the Department from all appropriate offices, including the relevant regional Bureau, CA and L.

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is **CA/OCS/L**. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 7 FAM 010 (CT:CON-427; 12-10-2012) and insert the new 7 FAM 010 (CT:CON-460; 06-03-2013).
2. After inserting the material in the binder, insert this change transmittal

letter immediately following the CT Checklist, then fill in the entry line for the appropriate CT line and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.